

The Village of Ada 2015 Materials Bid Specifications

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INSTRUCTIONS TO ALL BIDDERS

SEALED BIDS:

The Village of Ada reserves the right to reject any or all bids and to waive any irregularities in any bid to accept any bid which is deemed most favorable to the Village of Ada.

The Village of Ada reserves the right to hold all bids for a period of 30 days.

Sealed bids will be received by the Village of Ada, Administrative Office PO Box 292, 115 West Buckeye Avenue, Ada, Ohio, 45810 until 12:00 noon on July 2, 2015.

PREPARATION OF BIDS:

Enclosed tax affidavit and 10% bond is to be properly filled out and must accompany the bid.

Interested bidders are to use bid forms furnished by Village of Ada. Signatures shall be written in longhand. In case of a partnership, the name of each individual shall be given. In case of a corporation, the signature of the officer duly authorized to sign, shall appear under the corporate name.

DOCUMENTS:

Specifications can be obtained by bidders in the Water Department Office located at 115 West Buckeye Avenue, Ada, Ohio 45810; telephone 419-634-4045.

SUBMISSION OF BIDS:

Bid shall be enclosed in an opaque envelope, addressed to the Village of Ada, PO Box 292, 115 West Buckeye Avenue, Ada Ohio 45810, and stated **“Bid Enclosed”**, along with the name and address of the individual, firm or corporation submitting the bid and shall be received by the above mentioned date, July 2, 2015, not later than the day and hour first mentioned.

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EXAMINATION OF CONTRACT DOCUMENTS AND SITE:

Before submitting a bid, each bidder must

- Examine the contract documents thoroughly;
- Visit the site to familiarize him/herself with local conditions that may in any manner affect cost, progress or performance of the work;
- Familiarize him/herself with federal, state and local laws, ordinances, rules and regulations that may in any manner affect cost, progress or performance of the work, and
- Study and carefully correlate bidder's observations with the contract documents. On request the Owner will provide each bidder access to the site to conduct such investigations and tests as each bidder deems necessary for submission of his/her bid.

PROPOSAL BOND – BID BOND:

A certified check, or certified bid bond in a sum equal to 10% of the total amount of the bid, payable to the Village of Ada, shall be furnished with each bid. As soon as contracts are awarded, all certified checks or proposal bonds accompanying bids will be returned.

INSURANCE:

The awarded contractor shall maintain such insurance as will protect him/her and the Village of Ada from claims under Worker's Compensation Acts and from any other claims for damages for personal injury, including death, which may arise from operations under this contract, whether such operations be by him/herself or by any subcontractor or anyone directly or indirectly employed by either of them. Such insurance certificates shall be filed with the Village of Ada, prior to the issuance of a contract, and shall be subject to its approval for adequacy or protection.

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**AFFIDAVIT OF CONTRACTOR OR SUPPLIER ON NON-DELINQUENCY OF
PERSONAL PROPERTY TAXES**

O.R.C. 5919.042

STATE OF OHIO:

SS:

TO:

The undersigned, being first duly sworn, having been awarded a contract by you for

Hereby states, we are not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of any county in which you as a taxing district have territory and that we were not charged with delinquent personal property taxes on any such tax list.

In consideration of the award of the above contract, the above statement is incorporated in said contract as a covenant of the undersigned.

Sworn to before me and subscribed in my presence this ____ day of _____,
20__.

Notary Public

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10% BOND

KNOW ALL MEN BY THESE PRESENTS, that we _____

of _____

as principal, and _____

organized under the laws of the State of _____ and authorized to do

business in the State of Ohio, with headquarters in the City of _____, as

Surety, are held and firmly bound unto the Village of Ada, Ohio, in the just and penal

sum of _____ (\$ _____) Dollars, for the payment of which,

well and truly be made the said Principal binds _____

and the said surety binds itself, its successors, and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED, AND DATED this _____ day of _____, 20__.

The condition of this obligation is such that if the said bid or proposal attached hereto for

is accepted by the said Obligee and the contract for the work/material covered by said bid or proposal is awarded to the said principal and the said principal shall within ten (10) days after such acceptance enter into a contract with the said Obligee for the work/material bid upon and shall guarantee the proper performance of all provisions and conditions of said contract and specifications pertaining thereto, to the satisfaction of the said Obligee, then this obligation shall be null and void; otherwise to be and remain in full force and virtue in law.

Witness

Principal

ATTEST: _____

By _____

Attorney-in-fact

Attorney-in-fact

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LIME REMOVAL and DISPOSAL SPECIFICATIONS

General:

All contract work shall conform to and be governed by every condition and requirements, which are expressly set forth in the contract documents.

Special Conditions:

Requirements: The contractor shall perform and complete all work required by contract documents. The contractor shall include all materials, equipment, permits, labor, tools, supervision, delivery, clean up and protection of all work required for the performance and full compliance with the contract documents.

Control of Project:

The contractor will be required to furnish all adequate project planning, follow up and be fully in control in all respects at all times.

Permits:

The contractor is responsible for any permits, fees and Ohio Liming License.

Work Completion:

Clean up of job site: Before acceptance of project by owner, site must be scraped clean and waste material removed.

Final Payment: A complete release of all claims from the contractor or contractors includes the release of liens of all subcontractors and proof of an affidavit that contractor has paid all labor and materials.

Insurance:

Liability Insurance:

- a. Independent contractors protected.
- b. Products and all completed operations.
- c. Premises – Operations include (explosions, collapse and underground).
- d. Owned, non owned, and hired motor vehicles.
- e. Broad form coverage, for property damage.

Additional Insurance

- a. Worker's Compensation – Statutory
- b. Employers Liability Insurance - \$1,000,000.00

Comprehensive General Liability

- a. Personal Injury - \$500,000 – each person
\$1,000,000 - aggregate
- b. Bodily Injury - \$500,000 – each person
\$1,000,000 – each occurrence

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- c. Property Damage - \$500,000 – each occurrence
\$1,000,000 – aggregate

Automobile Liability

- a. Bodily Injury - \$500,000 – each occurrence
\$1,000,000 – each occurrence
- b. Property Damage \$500,000 – each occurrence.
- c. Independent contractor’s same as above
- d. Contractual Liability same as above.
- e. Completed operations same as above for 2 years, commencing with issuance of final certificate for payment.

Scope of Work

This is a request for services to cover the work necessary to clean both lime lagoons, haul and dispose of lime residue at the water treatment plant. The contractor shall provide supervision, labor and equipment to remove lime from the lagoon, haul and dispose of the material. It will be assumed by the bidder that both lagoons will be full at the beginning of the work. Contractor will be responsible to obtain liming license from the Ohio Dept of Agriculture.

Lime Residual Description

Lime residual is generated as a by-product in the normal operation of the water treatment plant lime softening process. It is very high in calcium and the residue is used for agricultural land application purposes.

Removal, Hauling and Disposal

The contractor will begin work on one lagoon and finish that lagoon and return to operation before work on the remaining lagoon will begin. The contractor is responsible for proper handling and disposal of the residue. The residue shall be hauled in a method that shall eliminate any dust, nuisance or spillage. If hauled in a dry form, the dump truck tailgate shall be equipped to prevent any leaking and a cover shall be installed on top in the event of dust. If hauled in liquid form, the truck shall be watertight. The contractor shall respond immediately to any spills and clean up any spills in transit.

Laws and Regulations

The contractor shall observe and comply with all ordinances, laws and regulations. The contractor shall protect and indemnify the Village of Ada and the Village’s representatives and agents against any claim of liability arising from the removal, hauling and disposal of the lime residual.

Scheduling

The contractor shall cooperate in the coordination of cleaning the lagoons; loading and hauling the residual in a manner that shall provide the least interference with the operation of the water plant operation. The contractor shall confer with the water plant superintendent to arrange an approved schedule. Removal shall begin by the month of June if weather permits. Due to plant operation demands, one pond shall be completely

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cleaned and returned into operation by a date agreed upon by the plant superintendent and the contractor.

Safety

The contractor is fully responsible for job safety. The contractor shall comply with safe working practices and all health and safety regulations of Federal OSHA, state and local regulatory agencies and any other applicable Material Safety Data Sheets.

Job Completion

Both parties shall agree upon job completion when site is clean and sufficient cleaning of the lagoons has been performed.

Qualifications of Contractor

Contractor shall submit two references to show that the contracting company has performed lime removal and disposal jobs.

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BID PROPOSAL FORM: LIME REMOVAL and DISPOSAL

The undersigned proposes and agrees to furnish any or all items bid and to deliver them to the specific destination at the prices stated herein.

This bid is submitted for the purpose of establishing a firm price agreement for the removal of lime residual, hauling and disposal from both lagoons in accordance with the attached specifications for the period.

Price for July 2015-July 2016: \$ _____

RENEWAL OPTION:

The Village of Ada may renew this agreement for two years. Please provide quotes for the following years, if interested in renewal:

Price for July 2016-July 2017: \$ _____

Price for July 2017-July 2018 \$ _____

THE UNDERSIGNED HEREBY CERTIFIES THAT ITEMS FURNISHED AS A RESULT OF THIS BID WILL BE IN FULL ACCORDANCE WITH THE VILLAGE OF ADA SPECIFICATIONS APPLYING THERETO UNLESS EXCEPTIONS ARE STATE ABOVE.

Bidding company _____

Address _____

BY: _____

(Please print or type name and title)

Signature: _____

Date: _____